

C8 Desk Tools 1.3 (Beta) User Guide

User Guide for version 1.3 (Beta) of C8 Desk Tools

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Modules: Screen Capture, Annotations & Publish

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C8 Desk Tools v1.3 contains the initial module, focussing on image capture, annotation and distribution.

The screenshot displays the C8 Desk Tools (Beta) application window. The main content area shows a JIRA backlog for the 'Teams in Space' project. The interface includes a top navigation bar with 'Tools' and 'About' menus. A red circle with the number '13' is positioned near the top-left corner of the application window. A red box highlights the JIRA backlog content, with a red circle and the number '1' at its top-left corner. At the bottom of the application window, there is a toolbar with several icons, each marked with a red circle and a number from 2 to 10. In the bottom-right corner, there is a JIRA logo and a gear icon, with red circles and numbers 11 and 12 next to them. The bottom right corner of the overall image contains the text 'C8 Desk Tools' and 'getc8.com/deskttools'.

13

1

2 3 4 5 6 7 8 9 10 11 12

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Functionality – Main Screen

#1: Image Area: This auto sizes depending on a captured (via crosshairs (#9)) or pasted image. This is the area where the annotations are made.

#2: Zoom In.

#3: Zoom Out.

#4: Undo: Unlimited number of undo actions. If undo removes a numbered annotation of any kind, numbering is adjusted accordingly.

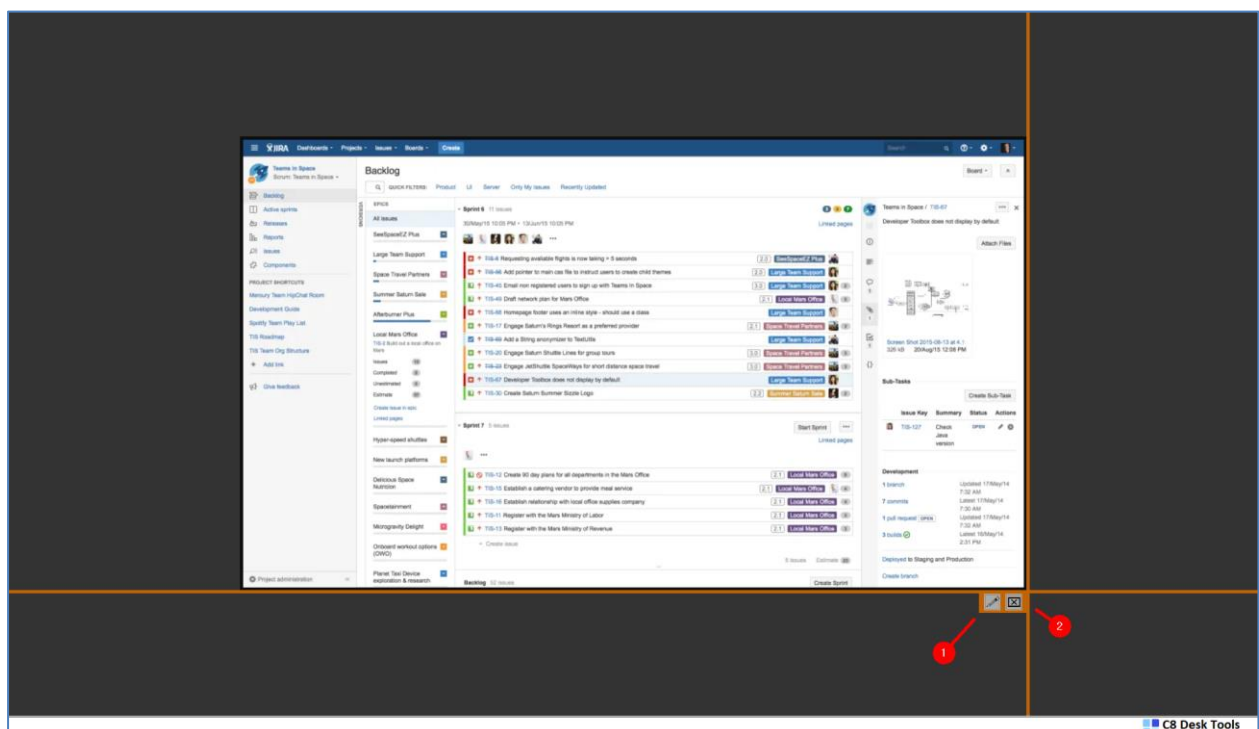
#5: Redo: Unlimited number of redo actions. If redo reinstates a numbered annotation of any kind, numbering is adjusted accordingly.

#6: Toggle Numbering: Next number can be selected via the settings pop-up menu (#12) if required.

#7: Copy: Copies the current image, including all annotations to the clipboard. From there it can be pasted into MS Word, Skype, JIRA and C8 Web.

#8: Email: Saves the current image, including all annotations to a jpg file, opens the default mail client on the machine and attaches the image to a new email. Option to specify attachment name (default is timestamp based).

#9: Capture Crosshairs: Multi-monitor capable screen capture tool. Following capture, image is available in C8 Desk Tools for annotation. Operation is the typical click, hold, move and release operation.



#1: Following capture, click this to take the captured image to C8 Desk Tools. **#2:** Cancel capture

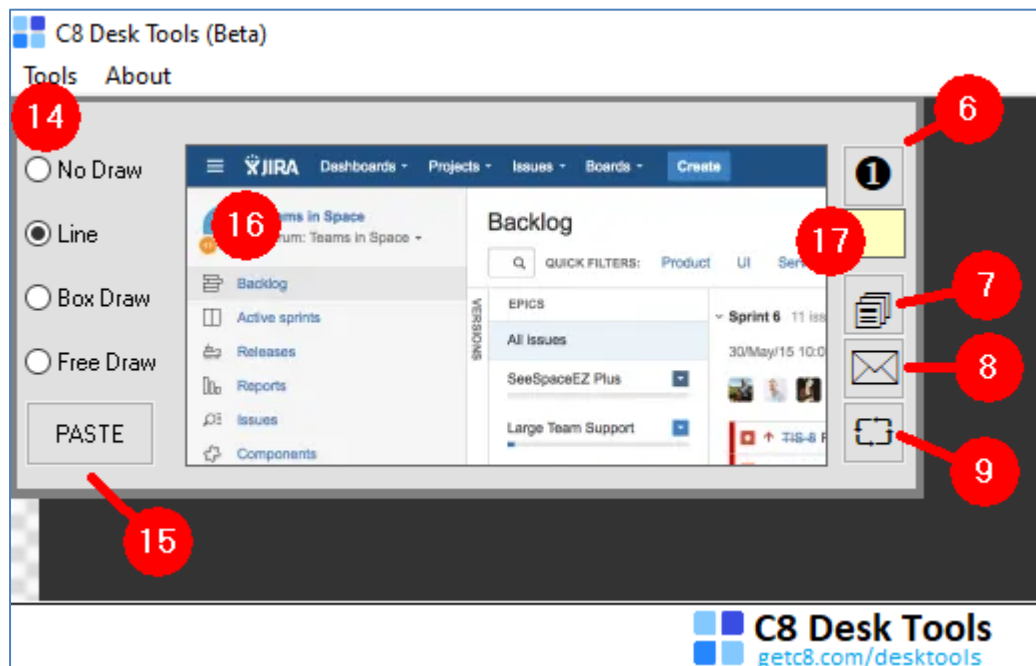
#10: Push to C8 Web [Coming Soon]

#11: Push to JIRA [Coming Soon]

#12: Settings: Options to set next annotation number, C8 Web Token and Jira token.

Functionality – Tools Menu

#13: Pull-down Tools Menu:



#14: **Annotation Type:** No Draw permits click, hold and move of the image area (#1).

#15: **Paste:** Replace the current image in the image area (#1) if one is present on the clipboard (refer #16) and paste the image, ready for annotation.

#16: **Clipboard Image Area:** If there is an image on the clipboard (e.g. copied from any source onto the clipboard), it will appear here automatically. Additionally if a jpeg or bitmap image file has been copied to the clipboard (e.g. from Windows Explorer), it will be opened and shown in the Clipboard Image Area.

#17: **Annotation Prefix:** Enter a prefix here to be used on all subsequent numbered annotations. This provides additional context if required. An example would be the prefix 'RSK' for risks etc.

NOTE: Functionality for items #6 through #9 are included on this pull down menu in addition to the main screen for convenience.

Functionality – Settings Pop Up

Next Annotation Number

C8 Token

JIRA Instance

JIRA Username

JIRA Token Done

JIRA

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#18: Next Annotation Number: Self-explanatory.

#19: C8 Web Token: [Coming Soon]

#20: JIRA API Details: [Coming Soon]